

MINUTES OF THE PONCA CITY COUNCIL MEETING HELD 4.28.25

Mayor DJ Smith called the meeting to order at 7:00 PM on Monday, April 28th, 2025, and referenced the meeting recording process, optional sign-in sheet and Open Meetings Law posting. All those present stood and recited the Pledge of Allegiance. Councilmembers, Kristie Henjes, Josh Blatchford, Eric Bevelhymmer, Dillon Rickett, and Marcus Burki were present for Roll Call. Ron Mahler was excused. Prior notice of the meeting and agenda were provided to the Mayor and all Members of the Governing Body. Notice of the meeting was distributed and posted at the Ponca City Hall, US Post Office-Ponca, Ponca City Library, Bank of Dixon County, Keller's Pharmacy, and the Dixon County Courthouse.

Mayor Communications

Mayor Smith stated that City Clean Up Day is May 16 and 17. There will be a posting in the paper. The water project is well underway and has good progress. He sends his thanks to the staff for all their hard work.

Consent Agenda

Mayor Smith stated to the Governing Body that the City Clerk-Finance Directors' April Claims & Accounts Payable Report, Fund Balance/Treasurers Report, City Budget Cash Report, General Journal Entry Report, Bank Statements and Check Register Report, and NPAIT statements were included in the Council Meeting Package sent out. Motion was made by Bevelhymmer and a second by Rickett to approve the Consent Agenda. The following Councilmembers voting "YEA": Henjes, Burki, Blatchford, Rickett, Bevelhymmer. Councilmembers voting "NAY": None. Motion passed 5-0.

Proclamations, Presentations. Appointments, Affirmations & Introductions

Reports & Updates

Travis Olander gave the City Administrator's Update. He has completed the ARPA projects and expenditures. He will file the final reports at the end of 2025. He has had many building and permit questions. He has been helping with the water project and been meeting with the engineer.

Travis Olander gave the Street Report. The new directional sign is up at the corner of City Hall. He has worked on flags, parking lanes, and asphalt repairs. He will be picking up flowers for downtown this week and has added mulch to the playground. Jaime has applied for a Safety Grant with LARM and was awarded 500 dollars. That is going to be reimbursed for flood protection barriers.

Steve Brinkmann updated the council on the water/sewer department. Steve has finished DMR reporting. He has started mowing and has been working on the water project and dealing with issues that arise. The remaining water meters are in, and he will be starting installation.

The Library board did not meet.

The Volunteer Fire and Rescue submitted their report.

City Attorney's Report

Matt Munderloh was not present

Public Hearings

None.

Unfinished Business

Agenda Comments/Speakers

None.

New Business

Schweers opened a sealed bid for the Polaris Ranger. The Fire Department submitted a letter of approval to the council to formally accept any bid over \$19,999.00. There was one bid submitted. Schweers opened at the meeting and the bid was submitted by C & H Trucking in the amount of \$20,000. A motion was made by Blatchford and seconded by Burki to accept the bid from C & H Trucking on behalf of the Fire Department in

the amount of \$20,000. Councilmembers voting "YEA": Blatchford, Burki, Henjes, Rickett, Bevelhymer. Voting "NAY": none. Motion passed 5-0.

Olander has been working with Chad Kehrt on Gas Meters. He wishes to set a bid opening date for the Gas Meter Project for 10 AM on Thursday, May 15th. A motion to approve the bid opening date was made by Blatchford and seconded by Bevelhymer. Councilmembers voting "YEA": Bevelhymer, Blatchford, Burki, Henjes, Rickett. Voting "NAY" none. Motion passed 5-0.

Schweers presented Pay Estimate 6 for Maguire Iron in the amount of \$47,340.00. A motion was made by Rickett and seconded by Hejes to approve the Pay Estimate to Maguire Iron. Councilmembers voting "YEA": Bevelhymer, Blatchford, Burki, Henjes, Rickett. Voting "NAY": none. Motion passed 5-0.

Governing Body Comments and Correspondence

Mayor Smith asked if there were any future agenda requests for consideration or administrative action. Next Ponca City Governing Body Meeting scheduled for Monday, May 19th at 7:00PM.

Adjournment

A motion to adjourn the meeting was made by Blatchford at 7:12 PM and seconded by Burki. Councilmembers voting "YEA": Rickett, Henjes, Blatchford, Burki, Bevelhymer. Voting "NAY": none. Motion passed 5-0.

Mayor; DJ Smith

City Clerk- Finance Director; Jaime Schweers